

HEalth related Activity Recognition system based on IoT – an interdisciplinary training program for young researchers “HEART”

1st SC-SB Meeting/Kick-off event

20th September 2017 - 8.30-16.30

Philips Brussels - Room HORTA - Rue des Deux Gares 80
1070 Brussels - [Google maps location](#)

SUPERVISORY BOARD MEETING

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| 08.30-09.00 | Overall presentation of the HEART project (UNIMC) |
| 09.00-09.30 | Presentation of KO meeting participants and partners
(2 minutes each) |
| 09.30-09.45 | Presentation of the project Governance bodies (UNIMC) |
| 09.45-10.30 | Presentation of project activities
✓ WP1, WP2, WP3, WP4, WP5, WP6, WP8 (each WP leader) |
| 10.30-10.45 | <i>Coffee Break</i> |
| 10.45-11.30 | Presentation of project activities (continuation) |
| 11.30-13.00 | Planning & organisation of upcoming scientific activities
✓ Initial conceptualization according users' needs (T1.1 - UNIMC)
✓ Definition of an interdisciplinary approach (T4.1 - UNIMC)
✓ Knowledge Platform (T4.2 - UNIMC)
✓ Interdisciplinary Workshops (T4.3 - UNIMC)
✓ Recruitment of ESRs incl. official appointment of the selection panel members (T5.1 - KUL)
✓ Elaboration of ESRs' Career Development Plans (T5.2 - KUL) |
| 13.00-13.30 | Discussion |
| 13.30-14.30 | <i>Lunch</i> |



STEERING COMMITTEE MEETING

- 14.30-15.00** **Dissemination and Communication: planning & organisation of upcoming activities**
- ✓ Communication Strategy (T6.1 - Philips)
 - ✓ Public engagement & Media (T6.2 - UNIMC)
- 15.00-15.30** **Project and financial management: planning & organisation of upcoming activities**
- ✓ Project Management and Coordination, Reporting, Budget, incl. approval of the annual budget plan (T7.1 - UNIMC)
 - ✓ Monitoring, follow-up and evaluation (T7.2 - UNIMC)
 - ✓ Project bodies Meetings (T7.3 - UNIMC)
- 15.30-15.45** **Official appointment of the members of the project bodies**
- ✓ Work Package Leaders, Task Leaders, IP Manager and Ethical advisor
- 15.45-16.15** **"Consortium Agreement" and "Agreements with Partner organisations"**
- 16.15-16.30** **Conclusions**