

## 2nd Project Meeting

10<sup>th</sup>-11<sup>th</sup> April 2018

University of Macerata at Creahub – Via Gramsci 29  
62100 Macerata - Italy - [Google maps location](#)

### **SUPERVISORY BOARD MEETING – 10<sup>th</sup> April 2018** **From 14.00 to 18.00 CET**

*Agenda – final version dated 05.04.2018*

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| <b>14.00-14.15</b> | <b>Update on recruitment procedures &amp; presentation of ESR's representative (UNIMC)</b>   |
| <b>14.15-14.30</b> | <b>Sum up of the 1<sup>st</sup> Interdisciplinary workshop (Isinnova – Andrea Ricci)</b>   |
| <b>14.30-15.30</b> | <b>Training Activities</b> <ul style="list-style-type: none"><li>✓ Presentation and approval of the Career Development Plans (T5.2 - each supervisor)</li><li>✓ Overview of the Intensive training course in Macerata (UNIMC)</li><li>✓ Presentation of the Interdisciplinary week on ICT basics at KU Leuven (KUL-Bart Vanrumste)</li><li>✓ Presentation of the Summer School at Jacobs University (Jacobs University – Christoph Lattemann )</li></ul> |
| <b>15.30-16.00</b> | <b>Ethics requirements</b> <ul style="list-style-type: none"><li>✓ Presentation of the Ethical Advisor and of the HEART Ethical Guidelines (Ethical Advisor)</li></ul>   |
| <b>16.00-16.15</b> | <b>Coffee Break</b>  |
| <b>16.15-17.45</b> | <b>Research Activities</b> <ul style="list-style-type: none"><li>✓ Presentation of the Interdisciplinary Approach Report and interrelations among individual research projects (T4.1) &amp; Initial conceptualisation T1.1 (chair: Francesca Spigarelli-Simone Calzolaio)</li></ul>  |

- ✓ Literature review and research gaps (T1.2 – Bart Vanrumste)
- ✓ Hypothesis formulation according to a joint approach and definition of detailed research methodology for each ESR (T1.3 – Bart Vanrumste)

**17.45-18.00**            **Conclusions**

**19.30**                    ***Social Dinner at Restaurant Da Secondo***  
*Via della Pescheria Vecchia 26/28, Macerata*

*Parts highlighted in yellow indicate the session where participation of external stakeholders is recommended.*

## **STEERING COMMITTEE MEETING – 11<sup>th</sup> April 2018**

### **From 08.00 to 10.00 CET**

**08.00-08.30**            **Contingency plan on recruitment of ESR1**

**08.30-09.30**            **Planning, organisation and reporting of ESR's upcoming activities**

- ✓ Plan of ESR's activities: overall presentation and focus on the 1<sup>st</sup> year of secondments, network wide activities, local training activities (T7.1 - UNIMC)
- ✓ Monitoring and reporting procedures (T7.2 - UNIMC)
- ✓ Project bodies Meetings: meeting to be held in Bremen, August 2018 (T7.3 - UNIMC)

**09.30-09.50**            **Dissemination and Communication: planning & organisation of upcoming activities**

- ✓ Public engagement & Media: role of the ESRs (T6.2 - UNIMC)
- ✓ Stakeholder engagement and project dissemination: scientific articles – open access and participation to conferences (T6.3 – UNIMC)

**09.50-10.00**            **Conclusions**